

**HOWARD COUNTY COMMISSIONERS COURT  
AGENDA  
February 10, 2020**

The following item(s) of business will be discussed and possible action taken in a regular meeting of the Howard County Commissioners' Court to be held on **February 10, 2020. A budget workshop will begin at 3:00 P.M. in the Conference Room. Court will recess and reconvene at 3:30 P.M. in the Commissioners Courtroom.** Please see below for meeting location details.

**Location:** Howard County Courthouse  
300 S. Main St  
Big Spring, TX 79720

**Announcement:** Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to County Judge. Please silence cell phones.

**Call to Order**

**BUDGET WORKSHOP: 3:00 PM**

Location: Conference Room (Room 208, 2<sup>nd</sup> Floor of County Courthouse)

- Budget Workshop with Possible Action (recess and reconvene at 3:30 pm. for regular session)

**REGULAR SESSION – 3:30 PM:**

Location: Commissioners Courtroom (3<sup>rd</sup> Floor of County Courthouse)

- **Judge Kathryn G. Wiseman**
  - Discussion / Possible Action: County Bad Weather Policy
  - Discussion / Possible Action: Pre-Approval of County Travel
  - Presentation of 2020 Eminent Domain Report Confirmation
- **Jackie Olson, County Auditor**
  - Discussion / Possible Action: Approve Invoices
  - Discussion / Possible Action: Approve Purchase Requests
  - Discussion / Possible Action: Approve Budget Amendments
- **Sharon Adams, County Treasurer**
  - Discussion: Sick Leave Pool Balance
  - Discussion / Possible Action: Personnel Consideration
  - Discussion / Possible Action: Treasurer's Monthly Payroll Report
- **Brian Klinksiek, Road Administrator**
  - Discussion / Possible Action: Permanent Variance to Subdivision Rules for An RV/Man Camp Within a Larger Property
  - Discussion / Possible Action: Roadway Maintenance Updates
- Discussion of Law Enforcement Radio System and take any necessary action
- Citizen input for those registered to make comments
- Opportunity for mention of any items to be on the future agendas

Attest:



*Kathryn G. Wiseman*  
Kathryn G. Wiseman  
Howard County Judge  
Phone. 432-264-2203  
Fax. 432-264-2238

BY DEPUTY *Trent Howell*

BRENDA ALLEN-MANLEY  
COUNTY CLERK HOWARD COUNTY

2020 FEB - 7 AM 10:49

~~FILED~~ Posted

Pursuant to the authority granted under Government Code, Chap. 551, the Commissioners Court may convene a closed session to discuss any of the above agenda items. Immediately before any closed session, the specific section or sections of Government Code, Chap. 551 that provides statutory authority will be announced

BE IT REMEMBERED that on the 10th day of February, A.D. 2020 the Commissioner Court of Howard County met in Workshop session at 3:00 PM and Regular session at 3:30 PM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, and **JIMMIE LONG**, Commissioner Precinct No. 3. **JOHN H. CLINE**, Commissioner Precinct No. 4 was absent.

Workshop was called to order @ 3:01 PM.

Jackie Olson, County Auditor, gave the Commissioners copies of Budget requests from the Department Heads for their review.

Commissioner Long reported that he had been in contact with the State Comptroller's office concerning 2% sales tax in the County and outside of the City limits. Someone from the Comptroller's Office will be available to come make a presentation at a meeting in the near future.

There was also some discussion concerning rent at the Old Airport and going out for bids. No action taken at this time.

Court recessed @ 3:30 PM to move upstairs to the Commissioner Courtroom for Regular session.

Court reconvened in Regular session @ 3:35 PM.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to adopt a County Bad Weather Policy of going with what the Big Spring School District does during bad weather, with Road & Bridge, Jail Staff and Law Enforcement being exempt from this policy. If it is a holiday for the school and they are not in session, the County Judge is to make the call for the County offices. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Long to approve the Pre-Approval for County Travel requests. They are as follows: Jackie Olson, County Auditor for budget training concerning SB2 (travel costs only/workshop is no charge); Sharon Adams, County Treasurer, for her employees to go to the TAC Healthy County Wellness Conference at an approximate cost of \$50. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Kathryn Wiseman, County Judge, reported that she submitted the Eminent Domain Report for 2020. This is a report she has to submit each year. No action necessary.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve the Invoices, with 2 additional invoices added as presented by Jackie Olson, County Auditor. The additional are as follows: Karen E. Freeman, CSR @ \$350 for hearings and Brent Zitterkopf, County Clerk @ \$916.90 for travel reimbursement to the CDCAT Conference. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve the Purchase Requests as presented by Jackie Olson, County Auditor. The requests are as follows: Elections for 7 chairs for Election workers @ \$1260; Sheriff/Dispatch for audio interface for dispatch @ \$8800; Sheriff for Tahoe/Camera to replace vehicle from accident @ \$14777; Jail for 1 network video recorder and 16 cameras @ \$3975; Jail for monitor and cable @ \$1184; Jail ammo for training @ \$2115; jail for inmate supplies @ \$1000. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

There were no Budget Amendments on this date.

Sharon Adams, County Treasurer reported that there are currently 5001 hours in the sick leave pool. No action required.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to approve the Treasurer's Monthly Payroll Report for January 2020 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to table action on a permanent variance to Subdivision Rules for an RV/Man Camp within a larger property as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

There were no roadway updates on this date.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to adjourn @ 4:39 PM. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS  
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for February 10, 2020.



A handwritten signature in blue ink, appearing to read "Brent Zitterkopf", is written over a horizontal line.

Brent Zitterkopf, Howard County Clerk  
Clerk of the Commissioners Court  
Howard County, Texas